



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**REGULAR BOARD MEETING**

**MINUTES**

**Meeting Location:**  
14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**  
Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**  
Tuesday, April 19, 2022 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Alan Davis - Present  
Director Terry Tincher - Present  
Director Diana Morris - Present  
Director Sarah Wargo - Present  
Director Robert Lynk - Present

Calvin Louie, General Manager - Present  
Evelyn Aguilar, Board Secretary – Present

The following District consultants were also present:

Cindy Byerrum, Eide Bailly - Accounting  
Travis Romeyn, Krieger & Stewart - Engineering  
Ward Simmons, Best Best and Krieger - Legal

Note: This meeting was recorded by the District

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. **Approval of:**
  - a. Finance and Audit Committee Meeting Minutes and Warrants of March 15, 2022
  - b. Regular Board Meeting Minutes and Warrants of March 15, 2022
  - c. Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19

2. **Warrants – None**
3. **Awards of Contracts – None**

- Director Morris pointed out that the FAC Agenda in the Board Packet was dated as March 15, 2022. This does not affect any items in the consent calendar, but it was a mistake in the board packet.

**Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes of March 15, 2022, (b.) Regular Board Meeting Minutes of March 15, 2022, and (c.) Reaffirmation of Resolution 04-2021, declaring the continuation of virtual meetings due to COVID-19 made by Director Morris and 2<sup>nd</sup> by Director Wargo.**

Director Davis - Aye  
 Director Tincher - Aye  
 Director Morris - Aye  
 Director Wargo - Aye  
 Director Lynk - Aye

1. **Warrants – None**
2. **Awards of Contracts – None**

#### UPDATES

1. **Update: San Gorgonio Pass Regional Water Alliance Update  
 (by Director Morris and Director Davis)**

- Director Morris explained that she had a list of notes, but forgot to bring them. She said that she would share her notes at the May 24, 2022 meeting.

2. **Update: Manager's Operations Report  
 (by GM)**

- The Consumer Confidence Report class follow-up was conducted. Staff is in the process of creating the 2021 CCR.
- On 05/26/22, District staff will be attending a free workshop titled "DWR Updated Drought Preparedness & Response".
- On 03/31/22, there was a leak reported after-hours on Aloma Dr., but the response was delayed because the street was mispronounced as Ramona St. The issue was on the customer side of the meter.
- On 04/04/22, there was an after-hours call regarding low water pressure. The issue was on the customer side of the meter.
- The Main St. olive trees were trimmed.
- Riverside County has started their Cabazon Safe Routes to School project by installing a sidewalk on Broadway St.

- The District purchased a new truck with a service bed, which will be referenced as Unit #005.
- Well #1 is expected to be placed back in service by June, 2022, after required disinfecting and testing is completed.

### **NEW BUSINESS**

**1. Discussion/Action: Review and Adoption of FY 22/23 Budget  
(by Cindy Byerrum)**

- The Board requested that Mrs. Byerrum bring this item back next month, so they can review the details of the proposed budget.
- Director Wargo requested that the proposed budget be presented to the FAC prior to the full Board.

**\*This item was tabled until the May 24, 2022 meeting, so the Board can review the proposed budget in depth.**

**2. Discussion/Action: Eide Bailly adjusted rates – Board to approve or direct  
Management to research other accountant consultant rates.  
(by the Board)**

- Mrs. Byerrum explained that due to inflation, Eide Bailly, the District's accounting consultants, needed to raise their rates.

**Motion to continue Eide Bailly's agreement with the adjusted rates made by Director Wargo and 2<sup>nd</sup> by Director Davis.**

**Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye  
Director Lynk - Aye**

**3. Discussion/Action: Subgrantee Agreement between the City of Banning and Cabazon  
Water District – Isolation Valve project  
(by GM)**

- GM Louie shared that the Gap Funding Agreement with the SGPWA has been approved and thanked everyone involved. One of the projects that funding is for is the isolation valves throughout Cabazon.
- Ward Simmons explained that there is new Indemnification language in the agreement for this project that is currently under review by Banning.

**Motion to approve the Subgrantee Agreement between Cabazon Water District and Banning, pending the changes in the Indemnification language requested by legal, and subject to any changes Management and legal see fit made by Director Wargo and 2<sup>nd</sup> by Director Tincher.**

**Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye  
Director Lynk - Aye**

**OLD BUSINESS**

**1. Discussion/Action: Repair of Broadway/Main 3 cluster gate valve  
(by GM and Mickey Valdivia)**

- GM Louie explained that the most recent quote for this project came out to around \$81,000. Mickey Valdivia was present and had some information about funding opportunities for the District.
- Mr. Valdivia explained that there is ARPA funding available and that most systems need to match funds, but due to Cabazon's disadvantaged community status, he recommended that Cabazon's projects are 100% funded.
- Mr. Valdivia explained that there would probably be more news in May, and that he expects no challenge.
- Director Lynk asked about adding water into an area in Cabazon that currently has no water. Mr. Valdivia said that there would be new funding opportunities soon, and that if adding water in that area supports fire suppression, it may qualify for the funding.

**\*There was a break from 7:10 PM until 7:27 PM.**

**NEW BUSINESS**

**4. Discussion/Action: Community Action Committee – Property Owners: Victor Diaz,  
Corrine Gutierrez, Richard Rogers – Water Board to appoint up to  
2 Directors (Ad Hoc) to attend various meetings with water district  
Management.  
(by GM)**

- Director Davis and Director Morris volunteered to be a part of this committee. A recurring day and time would be established at a later time.
- Mr. Diaz explained that he wants to set up a complete package for property owners and isn't only focused on water. He introduced Bret Kadel, who presented a slideshow on what the east side of Bonita could look like if it was fully developed, and also showed some affordable housing options.
- Mr. Valdivia shared that it would be a good idea to obtain a Pre-Application Review (PAR), since it details what is required by the County.
- Director Wargo voiced her concerns that if the District pays for this new infrastructure, it may need to raise the water rates for the existing community members to afford the project. She stated that while growth is good, it is important to also take care of those who have lived in Cabazon for years.

**\*A break was taken from 8:13 PM to 8:21 PM.**

**5. Discussion/Action: Accent IT Computer Solutions adjusted rates - Board to  
approve or direct Management to research other IT support rates  
(by the Board)**

- GM Louie stated that Accent is reliable and is available 24/7, and that Accent (IT) is increasing their rates due to inflation.
- The Board had questions relating to the specifics of the invoices.
- The Board asked the Board Secretary to reach out to other local agencies and find out who their tech support companies are.

**\*This item was tabled so that more details on Accent's bills could be determined and costs of other local tech companies is determined.**

**6. Discussion/Action: Board Member Training: Ethics, Brown Act, and Sexual**

**Harassment Avoidance – Board to decide whether to attend online courses individually or in-person courses (by the Board and BAA Aguilar)**

- Due to the convenience and affordability of the online courses, the board decided on that option and asked the Board Secretary to register each Director for the classes.

**7. Discussion/Action: Construction Meter deposit rates (by GM)**

- GM Louie recommended that the construction meter deposit cost increase from \$1,000 to \$2,000, due to the actual cost of the meter.

**Motion to increase the construction meter deposit rates from \$1,000.00 to \$2,000.00 made by Director Wargo and 2<sup>nd</sup> by Director Tincher.**

Director Davis - Aye  
Director Tincher - Aye  
Director Morris - Aye  
Director Wargo - Aye  
Director Lynk - Aye

**8. Discussion/Action: Reschedule May, 2022 Board Meeting (by BAA Aguilar)**

- The Board Secretary explained that she would be unavailable on 05/17/22, and requested that the Board Meeting be postponed until another date.

**\*No motion was made, but the May board meeting was rescheduled to 05/24/22 at the same times as normal.**

**PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

**CLOSED SESSION AT 8:41 PM**

**1. Discussion/Action: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: (General Manager)**

**OPEN SESSION AT 9:21 PM**

**Discussion/Action: Public report of Action Taken in Closed Session**

- Director Lynk announced that the Board would not be renewing GM Louie's contract, and that he would be placed on Administrative Leave until the end of the month, effective immediately.
- Director Lynk gave GM Louie the option to resign, which he refused.
- GM Louie left the room after returning his District keys, per Director Lynk's request.

\*A break was taken from 9:26PM – 9:31PM.

### GENERAL MANAGER/BOARD COMMENTS

#### 1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
  - Suggested agenda items from Management.
  - Suggested agenda items from Board Members.
- A Special meeting would need to take place as soon as possible to install an interim decision-maker until a new GM is hired.
  - Director Wargo asked to look into other cleaning companies, since the cost for this line in the budget has increased greatly.
  - The District's Weapons policy will be discussed in a future closed session.

#### 2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

#### 3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

### MISCELLANEOUS

#### 1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – May 24, 2022, 5:00 pm
- b. Regular Board Meeting – Tuesday – May 24, 2022, 6:00 pm
- c. Personnel Committee – TBD
- d. San Gorgonio Pass Regional Water Alliance–Meeting–Wednesday, March 23, 2022, 5:00 pm

### ADJOURNMENT

Motion to adjourn at 9:41 PM made by Director Morris and 2<sup>nd</sup> by Director Davis.

Director Davis - Aye  
Director Tincher - Aye

Director Morris - Aye  
Director Wargo - Aye  
Director Lynk - Aye

Meeting adjourned at 9:41 PM on Tuesday, April 19, 2022



Robert Lynk, Board Chair  
Board of Directors  
Cabazon Water District



Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*